click-book

QUICK-START GUIDE

CONNECT TO THE ADMINISTRATION

Open a window in your browser (Chrome, Firefox, Safari…)
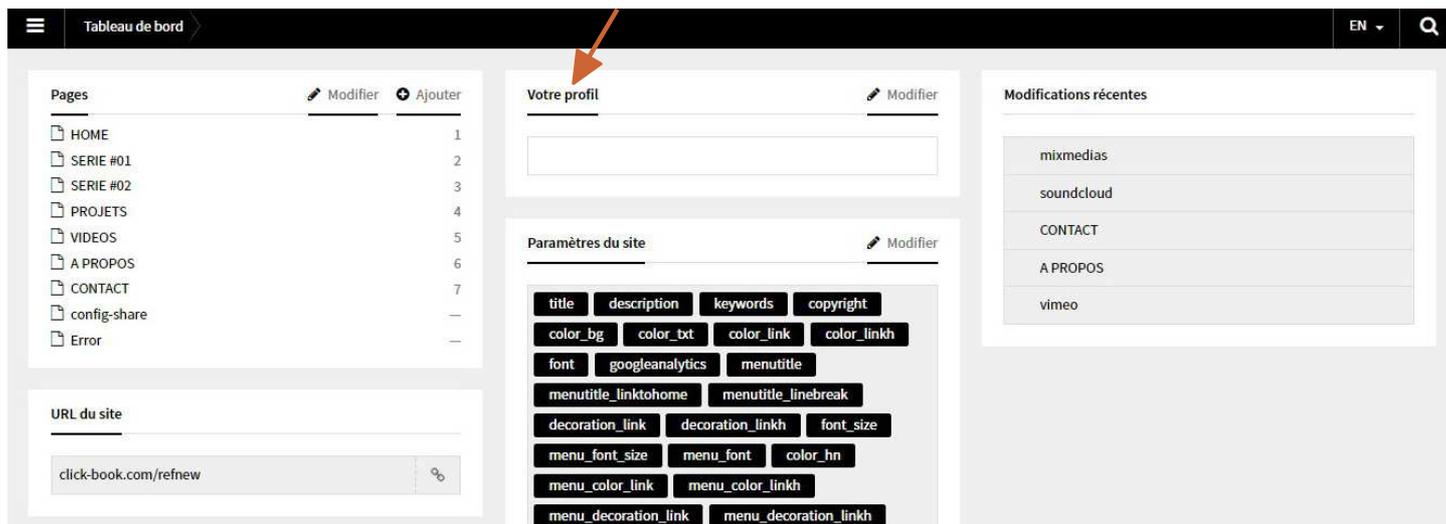Type in your **ADMINISTRATION** link, usually: *click-book.com/yourname/panel*
Connect entering your **USERNAME: monsite** and **PASSWORD: allezhop**

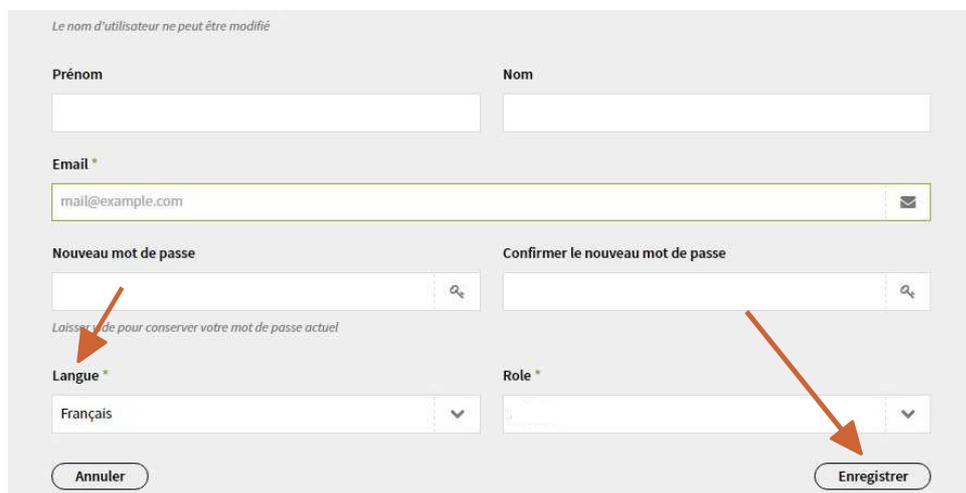**NOTE**: If you keep your website, be sure not to forget to personalise this default password.

CHANGE THE ADMINISTRATION LANGUAGE

Your are on your "**Tableau de Bord**" [*"Dashboard"*]. Click on **"Votre profil"**:

Choose your language in the drop down menu "**Langue**" [*"Language"*] then click on "**Enregistrer**" [*"Save"*]

There you go!

ADD PICTURES AND/IN A NEW PAGE

Your are on your "Dashboard". Click on **+ Add** of the "**Pages**" section:
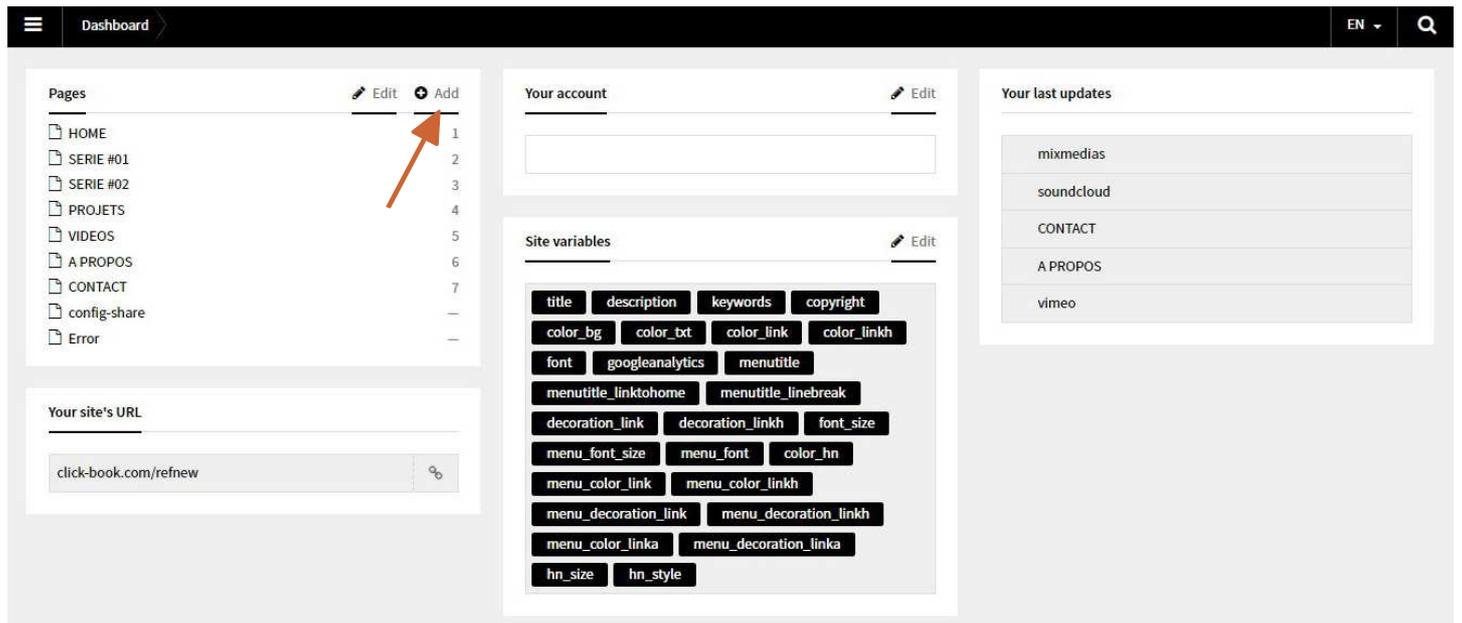
Choose a "**Title**" for your new page, it will also be the title appearing in the Menu.

The URL is automatically generated accordingly to your title. You don't need to change it.

In the "**Template**" drop-down menu, select "**Gallery Page**"
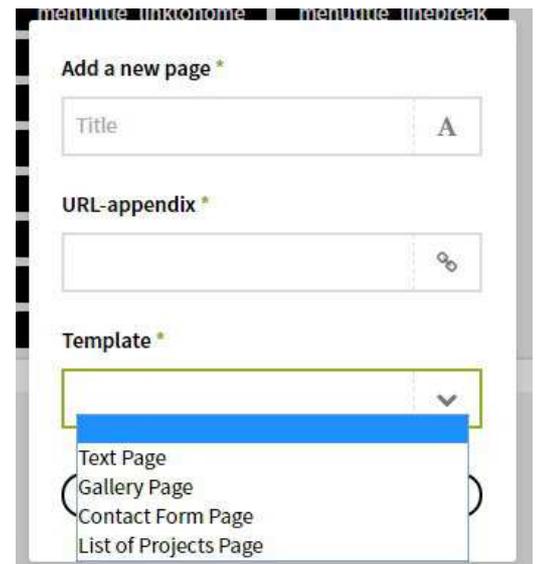
"**New Page**" now appears in the "**Pages**" section of the "**Dashboard**".

Click on it in order to edit your new gallery page.

Type in some texts in the different blocks available:
Text Before Gallery
Text After Gallery
Text-Column 2

Scroll down and click on Save

Gallery Page - Menu Title *		Page Title
new-page	A	

Text Before Gallery

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Suspendisse aliquet finibus sapien volutpat efficitur. Ut sagittis a sem vel mattis. Nam mollis dolor vulputate ante posuere, non sollicitudin diam congue. Sed porta purus at urna volutpat pretium. Suspendisse potenti.

B I ℅ ✉

Gallery Style *

Simple ⌄

Gallery Parameters (size:1-3 pos:1-3)

Text After Gallery

Ut non aliquet mauris. Aliquam condimentum arcu rutrum libero ornare bibendum. Curabitur eros libero, condimentum in justo ac, molestie aliquet tortor. Phasellus id volutpat mauris, a vulputate quam. Interdum et malesuada fames ac ante ipsum primis in faucibus.

B I ℅ ✉

Display Order *

Gallery ⌄

Display Parameters (c:1-11)

Text - Column 2

Cras faucibus libero in velit facilisis, ut dignissim lorem maximus. Etiam ultrices arcu non lobortis tincidunt.Praesent facilisis velit id est efficitur sollicitudin. Donec eget accumsan nulla, nec bibendum ligula. Duis id ligula in purus dictum fringilla.

B I ℅ ✉

Only shown in "Two Columns" mode from "Display Order"

Add one or several pictures clicking on **+** **Add** of the "**Files**" section of your "**New Page**".
Import your pictures from the accurate file in your computer.

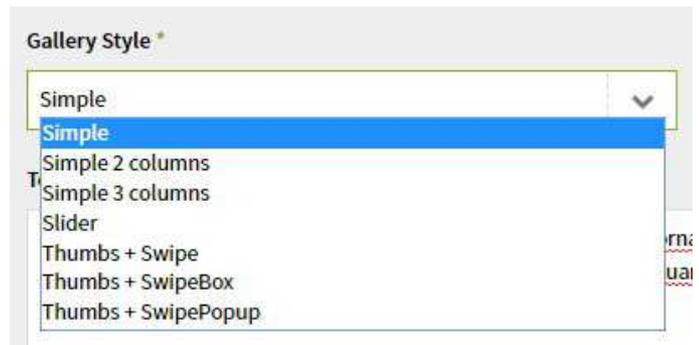Files   ✎ Edit ⊕ Add

This page has no files

IN ORDER TO MODIFY YOUR PICTURES -reorganise the order- AND ACCESS THEIR PARAMETERS -change titles etc.- click on "**Edit**"

Choose a way of presenting your pictures in the "**Gallery Style**" drop-down menu.

NOTE: The "**Slider**" style will only present harmoniously your pictures when they all have the same size.

Scroll down and click on Save

Gallery Style *

Simple ⌄

Simple
Simple 2 columns
Simple 3 columns
Slider
Thumbs + Swipe
Thumbs + SwipeBox
Thumbs + SwipePopup

Preview in a new tab your "**New Page**" by clicking on "**Open preview**" in its "**Page Settings**" section.

NOTE: Your page still doesn't appear in your Menu (cf. next chapter)

Feel free to try the different "**Gallery Styles**" to check the possibilities to present your pictures.

☰ Dashboard ⟩ new-page ⟩

Page settings

⊙ Open preview
℅ Change URL
🗑 Delete this page
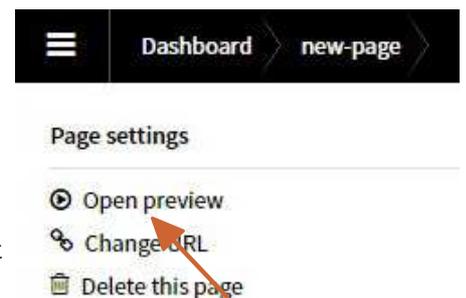
CONGRATS! YOU'VE JUST CREATED YOUR FIRST PAGE!

# MAKE MY PAGE VISIBLE IN MY SITE -AND IN THE MENU-

Once your page is ready, for it to appear in your website and in your menu, you will need to pass it from an "Invisible" status to a "Visible" one. To do so:

Click on "**Pages**" from your "**Dashboard**"

Drag and drop "**New Page**" from "**Invisibles Pages**" towards "**Visibles Pages**".
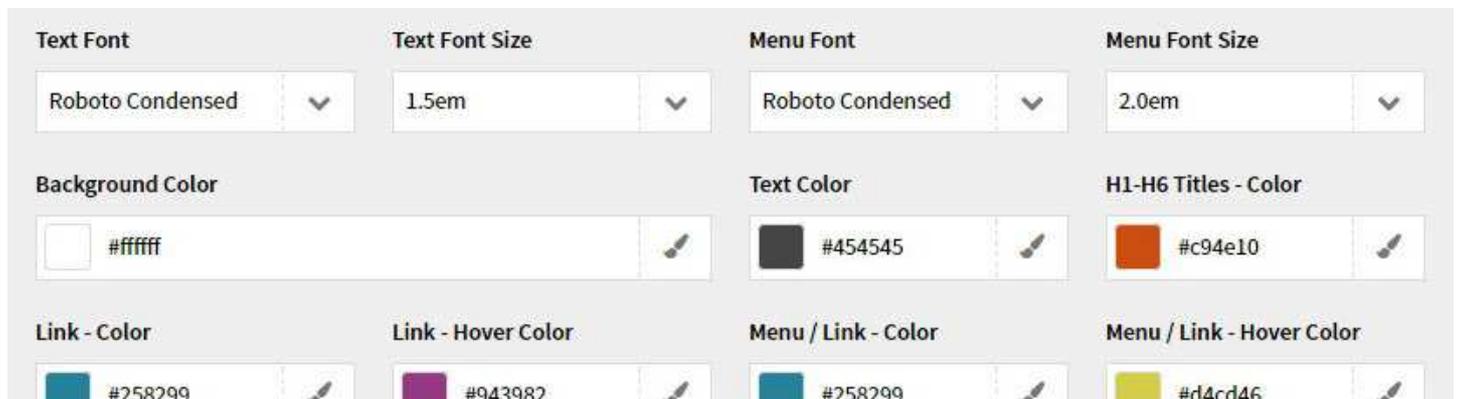It is also in this section that you will change the order of your pages in your menu.
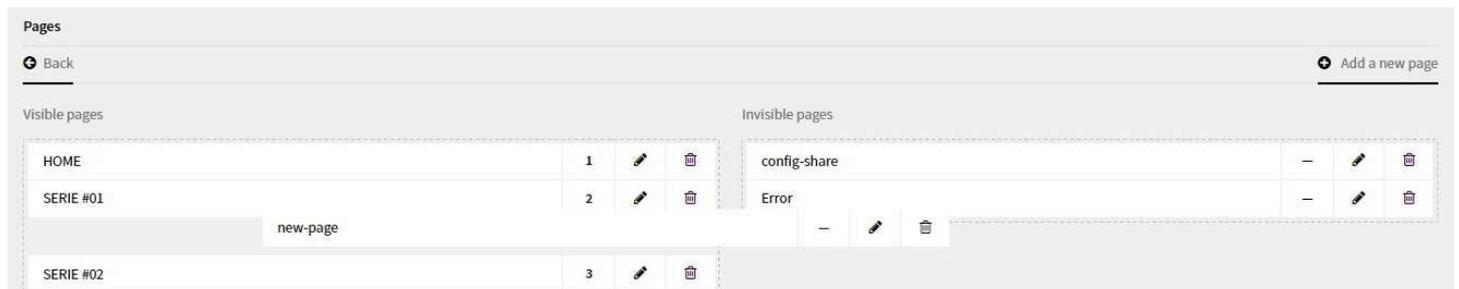
CHANGER MY SITE'S VARIABLES

Click on the "**Site Variables**" section of your "**Dashboard**"

Scroll down to the different color range sections:

Pick your new colours, fonts and text decorations, save and check out the modifications by refreshing one of your pages.

YOU NOW ARE A CLICK-BOOK MASTER, ENJOY!

WE WARMLY HOPE THAT THIS QUICK-START GUIDE WAS HELPFUL IN YOUR FIRST STEPS WITH CLICK-BOOK.
THANK YOU AND SEE YOU SOON!